HEAD OFFICE

303 Church Street Private Bag X 44 MOGWADI 0715

Telephone: (015) 501 0243/4 Fax no: (015) 501 0419 E-mail: info@molemole.gov.za



ALL CORRESPONDENCE TO BE ADDRESSED TO THE

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street MOREBENG 0810

Telephone : (015) 397 4333 / (015) 397 4327

Fax no : (015) 397 4334

www.molemole.gov.za

Reference:mm/001/03/2013

7 June 2013

CALL FOR QOUTATION FROM SERVICE PROVIDERS FOR DESIGN AND PRINTING OF MUNICIPAL NEWSLETTER: NOTICE NO: MM 001/03/2013

Molemole Municipality is hereby inviting quotations from prospective service providers for designing and printing of the Municipal Newsletter for ONE QUARTER as per the specification below:

Size A4 Newsletter: A3 folds into A4;

Quantity Five thousand (5000)

Number of pages ±20 x A4 pages (grow or shrink x4 at a time);

Inside: Print full colour on both sides of the100GSM paper;
 Cover: Print full colour on both sides of 250GSM paper;

Binding: Perfect binding.

The following documentation should accompany the quotations:

- a) Company Registration certificate
- b) A valid Tax clearance certificate
- c) BBB-EE Certificate
- d) Company profile indicating relevant experience

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer
- Price (s) must be firm and inclusive of VAT;
- A firm delivery date must be indicated.
- Quotations will be evaluated and adjudicated on 80/20 preference point system.
 Whereas 80 points will be for price points and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

For any specification enquiries please contact Ms. Morongwa Pholoba on 015 501 0243/4 during office hours. All quotations should be submitted to Mogwadi Municipal Tender Box by no later than 18 June 2013, 12H00 midday, clearly marked **Design and Printing of Newsletter**. No quotation will be accepted after the deadline date and time. Quotations not accompanied by specified documents will not be considered. Emailed or faxed quotations will not be considered.

Molemole Municipality is not bound to accept the lowest or any proposal and reserves the right to accept any proposal either wholly or part thereof.

EK MOLOKO

ACTING MUNICIPAL MANAGER